



# BRISBANE COLLEGE OF AUSTRALIA

National Provider No. 31315 | CRICOS No. 02615G

## 2024 DOMESTIC STUDENT COURSE INFORMATION

Enrolment fee \$250

FULL TIME COURSES	Face to Face	DISTANCE	TEXT BOOK		
<b>AGRICULTURAL SCIENCE</b>					
Certificate III in Horse Care	\$11 000	75 weeks	\$6 000	75 weeks	\$750
Certificate IV in Equine Care	\$13 000	78 weeks	\$8 000	78 weeks	\$850
<b>ANIMAL SCIENCE STUDIES</b>					
Certificate II in Animal Care	\$4 500	26 weeks	\$3 200	26 – 50 weeks	\$550
Certificate III in Animal Technology	\$5 500	30 weeks	\$4 500	26 – 52 weeks	\$550
Diploma in Animal Technology	\$8 750	52 weeks	\$5 500	52 – 104 weeks	\$650
<b>BUSINESS AND MANAGEMENT STUDIES</b>					
Certificate IV in Entrepreneurship and New Business	\$4 500	26 weeks	\$2 500	12 – 26 weeks	\$450
Certificate IV in Business	\$4 500	38 weeks	\$2 500	12 - 36 weeks	\$450
Diploma of Business	\$5 000	52 weeks	\$3 000	26 - 52 weeks	\$550
Advanced Diploma of Business (prior vocational experience in Business studies)	\$6 000	52 weeks	\$3 500	36 - 52 weeks	\$550
Diploma of Leadership and Management	\$5 200	52 weeks	\$3 000	38 - 52 weeks	\$450
Advanced Diploma of Leadership and Management (prior vocational experience in Management or studies)	\$6 500	52 weeks	\$4 500	38 - 52 weeks	\$550
Graduate Diploma of Management (Learning)	\$9 500	31 weeks	\$6 500	31 weeks	\$550
<b>COMMUNITY SERVICES STUDIES</b>					
Certificate III in Community Services	\$4 500	38 weeks	\$2 500	20 - 36 weeks	\$450
Diploma of Community Services	\$6 750	52 weeks	\$4 000	32 - 65 weeks	\$550
Advanced Diploma of Community Sector Management (prior vocational experience in Community Sector or studies)	\$7 500	52 weeks	\$5 500	38 - 65 weeks	\$550
<b>EARLY CHILDHOOD EDUCATION AND CARE STUDIES</b>					
Certificate III in Early Childhood Education and Care	\$5 500	52 weeks	\$3 750	36 - 52 weeks	\$450
Diploma of Early Childhood Education and Care (Prerequisite – Certificate III in Early Childhood Education and Care)	\$8 500	78 weeks	\$5 750	52 - 65 weeks	\$550
<b>VETERINARY NURSING</b>					
Certificate IV in Veterinary Nursing (Prerequisite – Certificate II in Animal Care)	\$8 500	52 weeks	\$6 500	52 – 104 weeks	\$650
Diploma of Veterinary Nursing (Prerequisite – Certificate IV in Veterinary Nursing)	\$6 000	40 weeks	\$4,500	26 – 52 weeks	\$650
<b>2024 COURSE STARTING DATES</b>					
1 February 2024	11 April 2024	11 July 2024	26 September 2024		
<b>Term Dates</b>		<b>Holidays</b>			
5 February 2024 – 28 March 2024		29 March 2024 – 14 April 2024			
15 April 2024 – 14 June 2024		15 June 2024 – 14 July 2024			
15 July 2024 – 13 September 2024		14 September 2024 – 29 September 2024			
30 September 2024 – 14 December 2024		15 December 2024 – 2 February 2025			

# TERMS AND CONDITIONS OF ENROLMENT

All Students must read this document carefully before signing the student agreement.

## REFUND POLICY

1. The enrolment fee is not refundable under any circumstances.
2. All requests for cancellations, transfers and refunds must be made in writing using and require the presentation of relevant supporting documentation.
3. Upon approval the application will be refunded in accordance with the ESOS regulations.
4. No refunds will be given to students who are expelled for unacceptable behaviour or non-compliance with visa conditions.
5. If, after the full payment of fees a student withdraws an application, or the student visa is refused, the following will apply:  
A cancellation fee of \$500 will be deducted from the refund.
  - 5.1 Before granted student visa
    - 5.1.1 If written notice is received by BC more than 30 days before the commencement of the course a cancellation fee of \$500 and first semester fee of 30% will be deducted from the fees received.
    - 5.1.2 If written notice is received by BC less than 30 days before commencement, no refund will be made.
  - 5.2 After granted student visa
    - 5.2.1 If written notice is received by BC more than 30 days before the commencement of the course a cancellation fee of \$500 and 30% of the first semester fee will be refunded from the fees received.
    - 5.2.2 If written notice is received by BC less than 30 days before commencement, no refund will be made.
  - 5.3 After course commencement
    - 5.3.1 If the student has commenced the course and wishes to withdraw from study, tuition fees already paid will not be refunded.
    - 5.3.2 No refund will be made for that portion of the tuition fee that is payable as counselling fees to the student's appointed agent.
6. If the student has completed a course before the allocated finish date, no refund for the remaining time will be issued and remainder of tuition fees must be paid before receiving the certificate of the qualification.
7. If the visa is refused by the Australian Authority an administration fee will be deducted and a refund of the tuition fee will be given.
8. If the course has not commenced and BC cannot deliver the course, BC will refund your full tuition fee (including your enrolment fee).
9. If the course has commenced and BC can no longer deliver the course, BC will give a full refund of the tuition fees for all course money paid.
10. Refunds will be payable only to the person or organisation who entered into the agreement with the College. Refunds will not be made to third parties.
11. All bank charges incurred by Brisbane College are to be met by the student.
12. The registered provider's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.
13. This agreement does not remove the right to take action under Australia's Consumer Protection Laws.
14. BC may provide student information, including enrolment details, visa-related information, academic performance and attendance records, to Australian Commonwealth and State agencies and to the managers of the ESOS Assurance Fund.
15. In the case of a student returning home any refund will only be made after the student ID card is returned and immigration notified.

## ATTENDANCE OBLIGATIONS

It is BC policy that students attend 80% of all classes.

## TRANSFERS

### Transfer to another educational institution

1. Under Student Visa Regulations it is not possible to transfer to another education institution for the duration of any preliminary course and/or the first six months of the principal course, except where:
  - 1.1 The college has ceased to be registered or the course in which the student is enrolled has ceased to be registered.
  - 1.2 A written letter of release has been provided by the College.
  - 1.3 A sanction has been imposed on the College's registration by the Queensland or Australian Government that prevents the student from continuing the principal course.
  - 1.4 Any government sponsor of the student considers the change to be in the student's best interest and has provided written support for that change.
2. Requests for transfer must be made to the Administration Office in writing and be accompanied by a letter of offer from the receiving institution. Evidence of exceptional and/or extenuating circumstances is also required.
3. If approved, any money transferred will be in accordance with BC's Refund Policy.

### Transfer to another course at BC

1. All applications to transfer to another course at BC should be made on the 'Request for Internal Transfer' form available at the Administration Office in consultation with the relevant teaching departments.
2. Where a transfer is granted students must pay an administration fee of AU\$100 plus any additional tuition fees applicable to the new course before starting the new course.

## ACCOMMODATION AND AIRPORT TRANSFER FEE REFUND POLICY

1. If the student's application for enrolment or visa is denied, a full refund is given.
2. Except for in the above instance, the Accommodation Placement and Airport transfer fees are non-refundable.
3. If at least 28 days notice is given for cancellation of accommodation, a full refund will be given. If less than 28 days notice is given, a cancellation equal to 2 weeks rent is incurred. After accommodation has commenced, 2 weeks notice must be given, otherwise the above cancellation charge is incurred.
4. If the College is not notified of any change in flight details at least 48 hours before arrival, another Airport transfer fee may be incurred.

## ACCOMMODATION FEES

Placement Fees:	\$100
Home-stay (at least 4 wks):	\$300-\$400 p/wk
Additional Nights:	\$35 per night

*(includes all meals throughout your stay)*

